

# Internship Application Form

**Internship applied for:** Community Event Intern

**Dates you are available for Internship:**

Please note that we hope our Intern opportunities will commence in early January 2020, for a minimum of 5 days a week for 12 weeks, but there is some flexibility with this.

**Deadline for application:** **Wednesday 27 November 2019 (Midnight)**

**Please return this application to:** [hr@ewb-uk.org](mailto:hr@ewb-uk.org)

**How did you hear about this role at Engineers Without Borders UK?**

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**Please complete each section and answer all questions as fully as possible. Where a yes/no answer is required please enter a tick in the box.**

## Personal Details

<b>Surname</b>	<b>First names</b>	<b>Title (optional)</b>
<b>Preferred Pronouns (please tick)</b>	<input type="checkbox"/> He/ his <input type="checkbox"/> She/ her <input type="checkbox"/> They/ their <input type="checkbox"/> Prefer not to say	
<b>Address</b>	<b>Telephone Numbers which may be used to contact you</b> 1  2	
<b>Email address</b>		

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## Education/Qualifications/Training

Starting with the most recent, please give details of any relevant education.

Name of Institution	Dates		Qualifications gained, with grade
	From	To	

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<p><b>Starting with the most recent, please give details of any other relevant training that you gained.</b></p>			
Training	From	To	Qualifications gained, if any

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## Employment History

Please describe any previous practical experience you may have had starting with your most recent position. If you have no employment records please include details of other work (e.g. voluntary work). Please continue on a separate sheet if necessary

Employer	From	To	Position and Key Responsibilities	Reason for leaving

## Interests and activities

Please give a brief outline of your interests, hobbies and leisure activities.

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## Application Statement

**Please use this section to give details and any other information to support your suitability for this internship.**

This should include :

- Your reasons for applying
- Any skills and experience relevant to the internship you're applying for
- How does this internship fit into your current career ambitions
- Why you want to be a part of Engineers Without Borders UK, leading the movement for globally responsible engineering.

**You should refer directly to the role description when completing this section.**

Continue on a separate sheet if necessary.

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## Right to work

**Please write yes or no to the following questions. If your answer is yes, please provide further details in the space below.**

With reference to the *New Workers Registration Scheme*, are you aware of any reason why you would not be able to work in the United Kingdom?

Do you require a work permit or permission to work in the United Kingdom?

If yes, do you have original valid documents?

Are you subject to any conditions relating to your employment in the United Kingdom?

If applicable, please confirm expiry dates of documents:

Please note that any short-listed candidates may be DBS checked.



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## Referees

Please give details of two referees, who can be your course tutor if you are currently a student. These references will be sought only after the internship has been offered.

Referees should not include relatives or purely personal friends.

### Referee 1

<b>Name</b>	
<b>Position</b>	
<b>Telephone Number</b>	
<b>Email Address</b>	
<b>In what context does this referee know you?</b>	

### Referee 2

<b>Name</b>	
<b>Position</b>	
<b>Telephone Number</b>	
<b>Email Address</b>	
<b>In what context does this referee know you?</b>	

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**The information given will be processed for employment selection and statistical purposes and will be retained for successful candidates.**

**I confirm that the information I have given in this application for internship, including any supporting documents, is accurate and complete and that it may form the basis of a contract of employment with Engineers Without Borders UK. I understand that failure to disclose any relevant information or the provision of false information will nullify any subsequent contract of employment.**

**Signature:**

**Date:**